



Missouri State Association of **PARLIAMENTARIANS**

presents

The 71st Annual Parliamentary Seminar

HOW TO RUN A SUCCESSFUL MEETING

Saturday, August 24, 2024

9:00 am to 2:00 pm

(Registration beginning at 8:30 am)

\$30.00 registration

Program:

Duties of President & Meeting Agenda

Secretary and How to take Minutes

Making Motions

Parliamentary Jeopardy

Questions and Discussion

(Based on Roberts Rules Newly Revised, 12th Edition)

[All instructors are Credentialed Parliamentarians]

*The Missouri State Association of Parliamentarians is a division of the
National Association of Parliamentarians*

***Becoming an
MSAP Member
is easy with this
Special Offer for
First-time Seminar
Attendees***

*For those joining a Unit by October 31, 2024,
Seminar registration up to \$15 can be applied to
2024 and 2025 MSAP membership dues!
Only applicable Unit and NAP member dues
to be paid prior to January 1, 2025!
More information about this special membership offer
and MSAP Units are included in the seminar packet.*

Questions? Contact

Rita Womack, PRP-R, Vice-President, Seminar Chair,
ritawomack70@yahoo.com, 816-719-4511 or **Joy Freeland PRP, MSAP President,**
816-550-2273, joyfreeland@gmail.com

Seminar Location:

St. Luke's United Church of Christ

727 N Main St.

Independence, Mo. 64050

MSAP 2024 SEMINAR REGISTRATION FORM

Save \$5! Send this registration form with payment, postmarked by July 31, 2024.

Registration Fee

\$30.00, postmarked by July 31, 2024

\$35.00, postmarked after August 1, 2024

Includes morning refreshments, lunch and seminar materials

Lunch Provided

Lunch will be served and is included in the registration fee.

Lunch includes a BBQ Sandwich, chips, and cookie, plus assorted beverages.

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Checks made Payable to "MSAP"

[Please send separate registration forms, even if paying for multiple registrations with one check]

Send registration form with payment to: Roxanne Hubbard, PRP-R,
MSAP Treasurer, 1012 Bridgeshire Dr, Raymore, MO 64083

roxannehubbard1@mac.com or 816-509-6300

**Mark your calendar for the MSAP Seminar and remember to
save \$5 by postmarking registration with payment by July 31, 2024!**